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TRANSMITTAL SLIP	DATE 1 Sept. 1983
TO:	D/ODP
ROOM NO. 2D00	BUILDING Hqs.

REMARKS:

File

FRO	DCI/PS
ROOM NO. 7E19	BUILDING Hqs.	EXTENSION

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INFORMATION SYSTEMS BOARD MEETING

Date: 2 September 1983
Time: 1100 - 1200 hours
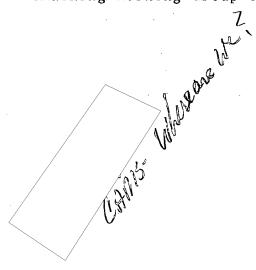Place: DCI Conference Room (7D64, HDQS)

Agenda

I. Old Business

A. Reports from the Working Groups

1. Announcements

2. Information Services Planning Working Group
    Charter Presentation [   ] O/Compt and   25X1
    Group Chairman)

3. Workstation Environment Working Group Charter
    Presentation [   ] C/STB/ASG/DI and   25X1
    Group Chairman)

B. Discussion of Any Final ADP Initiatives for the FY 1985
    Budget

II. Discussion of Improving Access to Open Source Information *Info. System Planning WG*

III. Next Meeting: To be decided later

Topics: Remaining Working Group Charter Presentations

25X1

25X1

1 September 1983

MEMORANDUM FOR: Information System Board Members

FROM: 25X1
                                  Executive Secretary to the Board

SUBJECT: Minutes of 1 August 1983 Meeting of the
                           Information Systems Board

1.   The Information Systems Board met on Monday, 1 August
1983.   Charles Briggs (ExDir) presided and participants included
board members: 25X1
William Donnelly (D/OC), Philip Eckman (D/ORD), Allen Elkins
(D/OIS), Rutledge Hazzard (D/NPIC), Robert Kohler (D/OD&E),
                         (D/OS), Clarus Rice (D/OCR),   25X1
(C/IMS),   (O/Compt)   25X1
substituting for Daniel Childs; and additional invitees
                                                                                     25X1

2.   Mr. Briggs opened the meeting with the announcement that,
since the first meeting of the Board in late June, all six working
groups had been organized and all had met at least once.   He again
noted the high caliber of the working group representatives and
thanked the components involved.   Noting that several Board members
had been swamped with working group meetings, he "volunteered" the
following board members for additional assignments so that at least
one monitor might attend each working group session:

          D/OSO: Computer Security Working Group,

          D/ODP: Requirements and Technology Acquision Working Group,

          D/OC: Executive Information Systems Working Group, and

          D/ORD: Workstation Environment Working Group.   25X1

3.   Mr. Briggs then announced that CPAS had nominated members
to four working groups and that several of the working groups had
requested members from components not previously represented as
follows:

          -- Artificial Intelligence Applications Working Group
          (OD&E);

          -- Workstation Environment Working Group (OD&E, ORD, FBIS,
          and OMS);   25X1

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-- Computer Security Working Group (ORD);

-- Information Services Planning Working Group (NPIC, CRES, and FBIS).

Mr. Briggs further informed the Board that the various working groups are revising their charters and will submit them for Board approval beginning at the September meeting. ▯   25X1

    4. Mr. Briggs next discussed a proposal from DDI/CPAS to create a seventh working group to handle the multi-directorate and costly problem of automated publishing. ▯ briefed the   25X1 group on the issue. Mr. Briggs suggested that proliferation of working groups should be avoided, particularly if problems could be handled by existing working groups. The Board agreed that the Information Services Planning Working Group should monitor automated publication at CIA. (The Executive Secretary noted the Board's decision and the Working Group has been informed.) ▯   25X1

    5. ▯ (D/ODP) briefed the Board on ODP's program   25X1 to link Wang word processing terminals and VM data processing terminals. He informed the Board that certain document transfers were already possible:

    -- documents can be transferred between Wang and VM without converting either file;

    -- documents on Wang can be converted to VM's word processing system (SCRIPT);

    -- simple VM documents can be converted to Wang documents;

    -- documents in a second VM word processing system (EZPUB) can be converted to SCRIPT and then converted to a Wang document or sent to the Wang system with no conversion for editing with EZPUB commands still present in the document.

By September 1983 Wang documents will be transferable over the AIM message-routing system in VM. ▯   25X1

    6. Board members asked questions following ▯   25X1 briefing. Mr. Briggs asked whether Wang users would be able to "talk" via VM to other Wang user not on a Wang local network. ▯ responded that such a capability was not possible   25X1 through VM, but would have to await VS. Mr. Briggs wondered if the ODP "fix" would satisfy the users of both word and data processing and whether VM users would have a word processing system as convenient to use as the Wang. He asked ▯ what ODP was   25X1 doing to ensure the marriage of word and data processing in future workstation procurements. ▯ responded that ODP was in   25X1 the process of determining how that could best be done. Mr. Briggs then suggested, and the Board concurred, that the Workstation Environment Working Group would study the issue of combining word

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and data processing, in both the near and long term, and report its conclusions to the Board. (The Executive secretary noted this suggestion and has informed the Working Group.) [ ] 25X1

7. [ ] (C/SINAG/MLS/OC) briefed the Board on the 25X1 plans for a Local Area Network (LAN) in the new headquarters building. (The Executive Secretary -- x6287 -- has copies of [ ] viewgraphs.) He commented that Mitre Corporation will 25X1 analyze CIA's requirements and that voice and data probably would not be combined on the same grid. He further commented that the LAN would not include CIA out-buildings. [ ] (ORD) 25X1 suggested that the Washington Area Wide-band System (WAWS) expects to install a fiber optic communications and data system throughout the area and might be used to link CIA out-buildings to the headquarters complex by 1987 -- the same time frame as the headquarters complex will get LAN. Following several questions and comments by board members (omitted here because of classification), Mr. Briggs asked that [ ] keep the Board informed about the 25X1 status of the LAN and that the Information Services Planning Working Group would monitor LAN developments for both the new and old buildings. [ ] 25X1

8. Dr. Eckman (D/ORD) next briefed the Board on the status of RECON GUARD, explaining that the first test of the device will be in-house only and should be completed by the end of the calendar year. Most experts expect a successful test, according to Dr. Eckman, and, if this occurs, GUARD will then be tested on the COINS network using an unclassified surrogate for DDO materials. If all goes well, RECON GUARD will allow us to make the RECON database available to users of terminals on the COINS network while limiting access to any materials we choose to withhold. Dr. Eckman pointed out that the Agency will have to "bite the bullet" and decide whether or not other agencies should have on-line access to CIA'S automated databases. [ ] 25X1

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9. [ ] commented that, in his opinion, the GUARD device was more secure than the possibility of a "Trojan horse" in the present RECON software. [ ] and [ ] both expressed 25X1 concern, however, that the development information and specifications of the RECON GUARD device were unclassified. Mr. Briggs asked that the Computer Security Working Group monitor the RECON GUARD test and prepare options for a new CIA database sharing policy for Board consideration once the test has been concluded. (The Executive Secretary has informed the Computer Security Working Group of its role.) [ ] 25X1

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9. Mr. Briggs adjourned the meeting. The next meeting is scheduled for Friday, 2 September 1983, at 1100 hours in the DCI Conference Room, 7D64 Headquarters. [ ] 25X1

[ ] 25X1